

**NOCA 2012 Annual General Meeting
Saturday June 9, 2012
Sudbury CC, Sudbury**

a. Introductions – call to order 6:33 p.m.

Muriel Anderson, NOCA President for the 2012 fiscal, welcomed everyone to the 2012 Annual General Meeting of the Northern Ontario Curling Association

b. Attendance:

Board:

Region 1: Muriel Anderson (President), Michael Szajewski

Region 2: Kris Woznesensky, Bev Junnila

Region 3: Jennifer Widera, Karen Saarimaki

Region 4: Joan Sheppard, Ian Fisher

Region 5: Ron Henderson (Secretary/Treasurer), Roma Lundgren

Region 6: Stephen Chenier (Vice-President), Heidi St. Onge

Staff:

Leslie Kerr - Executive Director, Dick Henderson – Technical Coordinator

Other Attendees:

Cindy McFeeters, Kelly Irvine, Ryan Lafraniere, Ian Lundgren, Ryan Girard, Trevor Tilson, Sue Cantin, Kate Arkilander, Joan Arkilander, Jann Constante, Paulette Brown, Amanda Gates, Jenny Gates, Alan Arkilander, Courtney Chenier, Deanna Chenier, Lynne Dixon, Debbie Grillanda, Jane Rollins, Doug Rollins, Tim Phillips, Randy Pascal

c. Constitution of meeting:

Muriel reported that the notice of meeting had been sent to all voting delegates 45 days prior to the meeting.

d. Acts of Directors:

Motion:

THAT the actions of the NOCA Board of Directors for 2011-2012 year be ratified

Moved: Ian Fisher

Seconded: Muriel Anderson

Carried

e. Report on Credentials:

Muriel reported that all 12 Directors were present, and that a quorum of 7 was required so the meeting is duly constituted.

The voting structure was explained to the delegation. Only the 12 Regional Directors carry a vote at the AGM. This ensures that all regions are equally represented at the AGM regardless of the location of the meeting. Delegates were encouraged to ask any questions they had during the meeting.

f. Acceptance of Agenda:

Motion:

THAT the agenda be accepted.

Moved: Roma Lundgren

Seconded: Karen Saarimaki

Carried

g. **Minutes of June 12, 2011 AGM**

Motion: That the minutes of the AGM dated June 12, 2011 be accepted.

Moved: Jennifer Widera

Seconded: Ian Fisher

Carried

h. **Business Arising:**

There was no business arising from the minutes.

i. **Reports:**

a. **President's Report** – see attached President's report

- As President for the 2011-12 season, Muriel Anderson presented her report

b. **Financial Report** – Ron Henderson (see attached draft financial statements)

- Ron reported that the financial statements are only in draft form as they must be accepted at the AGM before the Auditor can present the final statements.
- The NOCA had a review conducted for this fiscal. An Audit is only required for the year prior to applying for a Trillium grant.
- The NOCA reports a loss in the 2012 fiscal year of \$25,738
- The major deficiency in the 2012 fiscal was in the competitions revenue vs. expenses. The Board agreed that this section of the finances must be revenue neutral so has lowered entry fees to encourage more participation, and removed player support. This will bring the competitions area to a revenue neutral base.
- The other discrepancy areas between budget and actual were a decrease in membership dues of approximately \$6000, and the loss of one sponsor in the amount of \$5000.
- NOCA also saw an unrealized loss on its investment of \$4200. This is a reflection of the overall state of investment gains/losses during the year.
- Ron reported that a budget had been presented to the Board which then was analyzed line by line and approved after much discussion and revision. The projected budget for the 2013 fiscal is a balanced budget.
- Ron also noted that the Board will consider increasing per capita dues for the 2013-14 season. Delegates will be notified in January if there is to be an increase.

Motion:

THAT the financial statements for the year ending April 30, 2012 be accepted as presented

Moved: Mike Szajewski

Seconded: Kris Woznesensky

Carried

c. **Executive Director's Report – Leslie Kerr** (see attached report)

- Leslie presented her report. The highlight is the receipt of a Trillium Foundation 3 year grant. The information about the grant is attached to her report.

d. **Development Report – Dick Henderson** (see attached reports)

- Dick presented the Development Report and Head Official's Report.

e. **Competitions Report – Steve Chenier**

- NOCA declared 13 provincial champions this year.
- No NOCA teams were in the relegation round at nationals.
- The Ontario Winter Games winning girls team is the Burns rink from the Idylwylde G&CC
- Due to a significant decrease in entries the Competitions Committee suggested the following to the Board which was approved:
- Men's provincial will be a 9 team round robin. There will be an East and West Qualifier to declare 3 teams each, and an East and West Challenge round to declare 1 team

each. The final team will be the Northern Ontario team with the highest CTRS points as of December 31, 2012.

- The main item to note is that after reviewing the finances and budget, the Board decided to lower entry fees and to remove player support (which comes directly from entry fees). A communiqué will be created and emailed to all competitors who the office has an email address for, emailed to all club delegates, and posted on the website.
 - There will be more information about national changes to competitions at the CCA National Curling Congress next week. This information will be posted on the website. Proposed changes include the institution of a Mixed Doubles Championship and changing the timing method of games from playing time to thinking time.
 - Steve thanked all of the clubs who hosted events this past season.
- f. Sponsorship – Leslie Kerr**
- Leslie reported that sponsors are still needed for the Junior, Senior, Bantam, and Masters events, as well as for overall sponsorship of the NOCA.
 - Leslie worked with a graphic designer and E.J. Harnden to create a sponsorship booklet.
- g. Best Practices / Communications / Curling Week – Kris Woznesensky**
- Kris reported that although the office had sent out a letter requesting clubs to submit contact names for any success stories only a couple of responses were received. This will become part of the Trillium Intern's job.
 - Curling Week was not as successful as anticipated. From the survey responses it was decided to move Curling Week to the third week of November.
 - Communications were detailed in the Executive Director's report.
- h. Constitution/Manual Report – Muriel Anderson (attached)**
- Muriel presented her report as attached. NOCA will undergo an organizational review and policy review over the next year as part of the Trillium grant. The Board spent a half day June 8th with Steve Indig, Sportlaw and Strategy Group working on the start of this process.
- i. Canadian Curling Association Report – Muriel Anderson (attached)**
- Muriel presented her report
- j. Ontario Curling Council – Ryan Lafraniere (see attached report)**

Motion: That the reports of the Board of Directors and Staff for 2011-12 be accepted.

Moved: Ian Fisher

Seconded: Heidi St. ONge

Carried

j. New Business:

a. Bylaw Changes – Muriel Anderson

- Muriel reported that the manual and bylaws had been reviewed during the year and emailed to all Board members. The revised bylaws are revised simply for organization, not content.

Motion:

THAT the revised bylaws be accepted as presented

Moved: Muriel Anderson

Seconded: Jennifer Widera

Carried

b. Motion to conduct an Accounting Review:

Motion:

THAT an Accounting Review be conducted

Moved by: Ron Henderson

Seconded by: Karen Saarimaki

Carried

Motion:

THAT BDO Dunwoody in Thunder Bay be named as the Auditor for 2013.

Moved: Ron Henderson

Seconded: Junnila

Carried

k. Awards Presentation

Bev Junnila presented the following awards:

NOCA 2011-2012 Volunteer Award:

Alan Arkilander, Idylwylde Golf & Country Club

Dave Kawahara, Fort William Curling Club (accepted by Kris Woznesensky)

Jack Tait, Espanola Curling Club (accepted by Trevor Tilson)

NOCA Honorary Life Memberships:

Al Harnden - Soo Curlers Association (accepted by Ian Fisher)

NOCA 2011-2012 Club Recognition Award:

Sudbury Curling Club (accepted by Ryan Girard)

Sport Alliance of Ontario Award:

Muriel Anderson reported that the NOCA had nominated Bearskin Airlines for the Ontario Sport Alliance Corporate Citation and that Leslie accompanied Harvey Friesen and Ron Hell from Bearskin Airlines to Toronto to receive their award in June.

Retiring Board Members:

Muriel presented recognition awards to Bev Junnila, Kathy Ingram, and Don DeBenedet (accepted by Muriel)

Pat O. Reid Coaching Award:

Kathy Ingram was presented the Pat O. Reid Coaching Award at the Board meeting June 8th.

Sponsors:

Certificates of Recognition were presented to all sponsors

l. Banner Presentation:

- Banners were presented to the Darla Esch (Senior Women), Rob Gordon (Senior Men), and Kendra Lilly (Junior Women) teams. The remaining banners will be delivered to the teams' home club.

Motion: THAT the meeting be adjourned.

Moved by: Ian Fisher

Seconded: Kris Woznesensky

Carried

President's Report – June 2012

2011 NCC was attended by Leslie Kerr, Steve Chenier and myself. A full report on the congress was presented at the August board meeting and reviewed by the Board at the September meeting.

NOCA board completed a survey on the CAP funding and submitted the results to the CCA as requested. Some changes were welcomed by many associations. Over 100 applications were submitted to the CCA in January.

Lack of sponsorship continued to be a concern over the past year. Thanks to our hardworking executive director a package has been prepared for presentation to potential sponsors. Anyone who can offer assistance in securing sponsors would be welcomed. Just speak to a board member.

This past year regional meetings welcomed Leslie Kerr's presence and I believe that clubs, regions and NOCA all benefitted from her knowledge and input.

I attended CCA/MA meetings the last Wednesday of each month. MAs were given a half hour of meeting time prior to CCA board members joining the teleconference. This time seemed to be beneficial in the discussion of issues that required consensus. Hosting of national events and the financial benefit for MAs who are able to host has been discussed. No solution has been found to benefit all MAs. The CCA portion of the meetings involved an update from the MA portion of the call followed by reports from the governance committee, finance and audit committee, and constitutional review committee followed by the president's report. Elaine de Ryk, one of the CCA governors, was our liaison again this year. She called occasionally to discuss concerns and developments.

Letters of welcome to all provincial championships were written for inclusion in programs. Letters of thanks were written to all host clubs and congratulatory letters were sent to all winning teams who advance to national championships.

In October the Ontario government reorganized ministries and excluded the minister of sport. Several conversations and emails failed to reverse the decision. Sport is now with the Ministry of Tourism and Culture.

I wish to thank all directors for their volunteer time and effort in the past year and I especially want to thank Leslie for her dedication and exceptional work.

Muriel Anderson
President 2011/12

Northern Ontario Curling Association
Financial Statements
For the year ended April 30, 2012
(Unaudited)

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Review Engagement Report

**To the Members
Northern Ontario Curling Association**

We have reviewed the statement of financial position of Northern Ontario Curling Association as at April 30, 2012, and the statements of operations and net assets and cash flows for the year then ended. Our review was made in accordance with Canadian generally accepted standards for review engagements and accordingly consisted primarily of inquiry, analytical procedures and discussion related to information supplied to us by the Organization.

A review does not constitute an audit and consequently, we do not express an audit opinion on these financial statements.

Based on our review, nothing has come to our attention that causes us to believe that these financial statements are not, in all material respects, in accordance with Canadian generally accepted accounting principles.

BDO Canada LLP

Chartered Accountants, Licensed Public Accountants

Thunder Bay, Ontario
May 14, 2012

**Northern Ontario Curling Association
Statement of Financial Position
(Unaudited)**

April 30	2012	2011
Assets		
Current		
Cash	\$ 32,641	\$ 86,639
Investments (Note 3)	195,358	138,354
Accounts receivable (Note 4)	55,898	11,209
Prepaid expenses	19,646	10,491
	<u>303,543</u>	<u>246,693</u>
Long term investment (Note 5)	-	40,510
Equipment (Note 6)	8,062	3,047
	<u>8,062</u>	<u>3,047</u>
	<u>\$ 311,605</u>	<u>\$ 290,250</u>
Liabilities and Net Assets		
Current		
Accounts payable and accrued liabilities (Note 7)	\$ 7,084	\$ 13,939
Deferred revenue (Note 8)	135,872	86,061
	<u>142,956</u>	<u>100,000</u>
Deferred capital contributions (Note 9)	4,137	-
	<u>4,137</u>	<u>-</u>
	<u>147,093</u>	<u>100,000</u>
Net assets		
Amethyst reserve fund	3,000	3,000
Dominion reserve fund	1,955	-
Surplus	159,557	187,250
	<u>164,512</u>	<u>190,250</u>
	<u>\$ 311,605</u>	<u>\$ 290,250</u>

On behalf of the Board:

_____ Director

_____ Director

The accompanying notes are an integral part of these financial statements.

**Northern Ontario Curling Association
Statement of Operations and Net Assets
(Unaudited)**

For the year ended April 30	2012	2011
Revenue		
Amethyst camp	\$ 94,353	\$ 87,590
Assessments	5,799	5,993
Competitions	69,961	74,297
Dominion CCC	21,766	22,801
Sponsorship	6,563	8,220
Inventory sales	249	745
Membership dues	96,674	99,982
Operating grants	38,989	38,955
Program funding	43,110	58,903
Miscellaneous income	6,002	8,000
	<u>383,466</u>	<u>405,486</u>
Expenditure		
Amethyst camp - program expense	93,773	81,373
Amortization	2,495	1,054
Bank fee	233	209
Bad debts	3	2,596
Competitions	84,898	73,440
Dominion CCC	21,916	19,518
Programs	33,582	46,907
Development	4,250	5,005
Insurance	4,396	4,266
Inventory write-down	398	292
Office	19,739	20,894
Personnel	86,057	88,500
Professional fees	3,725	5,660
Other association fees	23,689	24,192
Meetings	18,865	23,538
Marketing	6,904	7,037
	<u>404,923</u>	<u>404,481</u>
Excess (deficiency) of revenue over expenditure for the year before the undernoted	(21,457)	1,005
Unrealized gain (loss) on long term investments	(4,281)	6,698
Excess (deficiency) of revenue over expenditure for the year	(25,738)	7,703
Net assets, beginning of year	187,250	182,547
Transfer to Amethyst Reserve	-	(3,000)
Transfer to Dominion Reserve	(1,955)	-
Net assets, end of year	\$ 159,557	\$ 187,250

The accompanying notes are an integral part of these financial statements.

Northern Ontario Curling Association
Statement of Cash Flows
(Unaudited)

For the year ended April 30	2012	2011
Cash flows from operating activities		
Excess (deficiency) of revenue over expenditure for the year	\$ (25,738)	\$ 7,703
Items not involving cash		
Amortization of equipment	2,495	1,054
Amortization of deferred capital contribution	(1,034)	-
Unrealized loss (gain) on long term investments	4,281	(6,698)
	<u>(19,996)</u>	<u>2,059</u>
Change in non-cash working capital balances (Note 10)	(10,888)	13,270
	<u>(30,884)</u>	<u>15,329</u>
Investing activities		
Purchase of equipment	(7,510)	-
Purchase of investments	(100,000)	(40,538)
Disposition of investments	79,225	-
Increase in deferred capital contributions	5,171	-
	<u>(23,114)</u>	<u>(40,538)</u>
Decrease in cash for the year	(53,998)	(25,209)
Cash, beginning of year	86,639	111,848
	<u>32,641</u>	<u>86,639</u>
Cash, end of year	\$ 32,641	\$ 86,639

The accompanying notes are an integral part of these financial statements.

Northern Ontario Curling Association

Notes to Financial Statements

(Unaudited)

April 30, 2012

1. Organization

The Northern Ontario Curling Association was incorporated under the laws of the Province of Ontario on April 26, 2007 without share capital. The Northern Ontario Curling Association is a regional umbrella organization to which Northern Ontario curling clubs belong. Its purpose is to promote and develop the sport of curling in Northern Ontario. The corporation is exempt from income tax under section 149 (1) (I) of the Income Tax Act.

2. Significant Accounting Policies

The following is a summary of significant accounting policies of the Organization:

a) Basis of Accounting

Revenue and expenditures are recorded according to the accrual basis of accounting. Investment income includes dividend income and is recognized when it is earned. Investments are recorded at fair market value and as such, unrealized changes in the investment are recorded on the statement of operations and net assets.

b) Revenue Recognition

The Northern Ontario Curling Association follows the deferral method of accounting for government grants and program contributions. Restricted contributions are recognized as revenue in the year in which the related expenditures are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

c) Financial Instruments

The Association classifies its financial instruments into one of the following categories based on the purpose for which the asset was acquired. The Association's accounting policy for each category is as follows:

Assets or Liabilities Held-for-Trading

Financial instruments classified as assets or liabilities held-for-trading are reported at fair value at each balance sheet date, and any change in fair value is recognized in net income (loss) in the period during which the change occurs. Transaction costs are expensed when incurred.

Cash, short and long-term investments have been classified as held-for-trading.

Loans and Receivables and Other Financial Liabilities

Financial instruments classified as loans and receivables and other financial liabilities are carried at amortized cost using the effective interest method. Interest income or expense is included in net income (loss) over the expected life of the instrument. Transaction costs are expensed when incurred.

Northern Ontario Curling Association Notes to Financial Statements (Unaudited)

April 30, 2012

2. Significant Accounting Policies (cont'd)

c) Financial Instruments (cont'd)

Accounts receivable has been classified as loans and receivables.

Accounts payable and accrued liabilities has been classified as other financial liabilities.

The following method was used to estimate the fair value of the financial instruments at the balance sheet date:

Investments in securities with an active market - quoted market price.

All transactions related to financial instruments are recorded on a settlement date basis.

d) Deferred Revenue

The Northern Ontario Curling Association is the recipient of certain approved program grants which specify project purpose, maximum allowable contributions, and specific time periods. Unexpended funds are included on the balance sheet as cash and deferred funding until the programs are completed. At the completion of the program, unexpended funds are returned to the granting agency. Funds expended in excess of allowable grants must be provided from general funds.

e) Deferred Capital Contributions

The Organization is the recipient of certain approved capital grants which specify purpose and maximum allowable contributions.

Funds received are included on the statement of financial position as equipment and deferred capital contributions revenue and are amortized to income on the straight line basis at the rate consistent with the method used to record the amortization on the related equipment.

f) Equipment

Equipment is initially recorded at cost. Amortization is provided as follows:

Banners	- 20% declining balance
Computer equipment and software	- 33% declining balance
Office equipment	- 20% declining balance
General equipment	- 20% declining balance

g) Contributed Services

Members contribute approximately 800 hours per year to assist the Association in carrying out its operating activities. Due to the difficulty in determining the fair market value, contributed services are not recognized in the financial statements.

h) Use of Estimates

The preparation of financial statements in accordance with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from management's best estimates as additional information becomes available in the future.

Northern Ontario Curling Association
Notes to Financial Statements
(Unaudited)

April 30, 2012

2. Significant Accounting Policies (cont'd)

i) Amethyst Reserve Fund

The reserve fund consists of internally restricted funds to provide working capital during the fluctuating periods when operating expenditures exceed program funding or if equipment is needed.

j) Dominion Reserve Fund

The Organization has an agreement with a sponsor whereby 10% of the entry fees for certain events is set aside in a reserve fund for future wheelchair curling development.

3. Investments

	2012	2011
Canadian Treasury Bills	\$ 2,382	\$ 2,369
Equities and Equity Funds	51,553	55,846
Guaranteed Investment Certificates	141,423	80,139
	<u>\$ 195,358</u>	<u>\$ 138,354</u>

The guaranteed investment certificates carry interest rates ranging from 0.3% to 1.65% and mature between May and July 2012.

4. Accounts Receivable

	2012	2011
General	\$ 52,875	\$ 8,461
HST receivable	3,023	2,748
	<u>\$ 55,898</u>	<u>\$ 11,209</u>

5. Long Term Investment

	2012	2011
Guaranteed Investment Certificate	\$ -	\$ 40,510

Northern Ontario Curling Association
Notes to Financial Statements
(Unaudited)

April 30, 2012

6. Equipment

	2012		2011	
	Cost	Accumulated Amortization	Cost	Accumulated Amortization
Office equipment	\$ 3,291	\$ 2,153	\$ 3,291	\$ 1,869
General equipment	5,171	1,034	-	-
Computer	6,887	4,906	5,134	3,930
Banners	1,515	709	929	508
	\$ 16,864	\$ 8,802	\$ 9,354	\$ 6,307
Net book value		\$ 8,062		\$ 3,047

7. Accounts Payable

	2012	2011
Trade	\$ 2,163	\$ 2,159
Accrued liabilities	4,921	11,780
	\$ 7,084	\$ 13,939

8. Deferred Funding

	2012	2011
Amethyst - sponsorship	\$ 1,000	\$ 1,000
Amethyst - registration	85,846	85,061
Amethyst - busing	2,147	-
Amethyst - course registration	250	-
Canadian Curling Association - High Performance	5,000	-
Ontario Trillium Grant	41,629	-
	\$ 135,872	\$ 86,061

Northern Ontario Curling Association
Notes to Financial Statements
(Unaudited)

April 30, 2012

9. Deferred Capital Contribution

	<u>2012</u>	<u>2011</u>
Additions	5,171	-
Amortization	(1,034)	-
Balance, end of year	<u>\$ 4,137</u>	<u>\$ -</u>

10. Statement of Cash Flows

	<u>2012</u>	<u>2011</u>
Accounts receivable	\$ (44,689)	\$ 3,226
Prepaid expenses	(9,155)	(1,062)
Inventory	-	3,051
Accounts payable and accrued liabilities	(6,855)	7,974
Deferred revenue	49,811	81
	<u>\$ (10,888)</u>	<u>\$ 13,270</u>

11. Capital Disclosure

Northern Ontario Curling Association receives externally restricted funding from various funders for the delivery of specific programs. These funds are maintained and disbursed under the terms of the relevant funding agreements and management is responsible for adhering to the provisions of these agreements.

The Association's objectives when managing capital are to safeguard its ability to continue as a going concern so that it can continue to provide delivery of its services to the members.

Management maintains its capital by ensuring that annual operating and capital budgets are developed (and approved by the Board of Directors) based on known or estimated sources of funding available each year. These budgets are shared with all management of the Association to ensure that the capital of the Association is maintained.

Northern Ontario Curling Association Notes to Financial Statements (Unaudited)

April 30, 2012

12. Nature and Extent of Risks Arising from Financial Instruments

The overall objective of Northern Ontario Curling Association is to set policies that seek to reduce risk from its financial instruments as far as possible without unduly affecting the Association's flexibility. This note presents information about the Association's exposure to these risks. The primary risks identified by the management of the Association include credit risk. It is management's opinion that the Association is not exposed to significant concentration or currency risk.

Credit Risk

The Association is exposed to credit risk for certain types of financial assets. Credit risk is the risk of financial loss to the Association if a customer or counter-party to a financial instrument fails to meet its contractual obligations, and arises principally from the Association's receivables from contributions. Allowances are provided for potential losses that have been incurred at the balance sheet date, and the amounts disclosed in the balance sheet are net of any allowances for bad debts.

Fair Value

The carrying value of cash, investments, accounts receivable, accounts payable and accrued liabilities approximates their fair value due to their short term nature.

Executive Director Report
NOCA Annual General Meeting
June 9, 2012

Once again it was a very busy year for the NOCA administration.

Following is a summary of the year from an administrative viewpoint.

Finances:

- The finances of the NOCA are monitored very closely on an ongoing basis. This year a review was conducted.

Communications:

- NOCA Notes is distributed weekly to approximately 800 people
- NOCA now has a Facebook page and Twitter account which is monitored and updated by the Executive Director.
- The website is updated regularly. Pageviews increased by 10% over last year. Plans are in motion to create a new website.

Sponsorship:

- Thank you to The Dominion (Amethyst Camp, Men's Provincial, The Dominion Curling Club Championships), John Shea Insurance (Mixed Provincials), PBL Insurance (bus for Amethyst), Brent Belzile (Amethyst Bursary), Bearskin Airlines (transportation partner), Rock Clock (timing program), Jet Ice (ice logos for Men's provincials, Amethyst Camp, and support for Ice Technician courses), Hurricane Web Designs (playdown registration), MEDChair (Wheelchair Provincials), Choice Hotels, Avis, and Budget.
- A package has now been created to assist with presentations to sponsors. All Board members received copies.

Development:

- The Amethyst Camp filled in record time. There are 46 Northern Ontario campers, up from 36 last year.
- A Trillium Foundation grant has been received, details attached.
- Curling Week will be held November 17-25, 2013. There will be a draw to the button contest held across all clubs.

Competitions:

- Once again it was a very busy season.
- The Northern Ontario teams fared very well at the national level and we should be very proud of them.
- Rock Clock and Playdowns.com were both very useful.

This summer will be spent catching up and preparing for the fall.

Thank you to our Sponsors, the Board of Directors, Staff, our Curling Clubs, and the countless Volunteers for making this association so successful.

I am looking forward to another challenging season as the NOCA continues to evolve and improve operations and services to members and member clubs in the goal of promoting and developing the sport in Northern Ontario.

Respectfully submitted,

Leslie Kerr
Executive Director

Trillium Grant

The basics of the application:

Hire a part time intern for three years to:

- Develop contacts to eventually get curling in Aboriginal communities, and to get Aboriginal youth and adults curling in our local clubs
- Create a Drills/Coach manual for athletes and coaches
- Create a Member Services Manual (best practices, course information, competition information, Club operations, benefits of membership, etc.)
- Organize a Tour of Champions event – NOCA championship teams will travel to clubs for clinics, special events ... This will be further developed over the summer.
- Help clubs bring the youth in their communities who have experienced the Rocks and Rings program in their school into the curling clubs. Part of this will involve helping clubs develop successful youth programs.
- Develop a list of funding programs which may be available for clubs

Other:

- Purchase 3 sets of computers and monitors to be used for timing at provincial events to be housed in T Bay, Sudbury, Sault and transported to host clubs.
- Purchase 3 sets of training equipment for athletes and coaches to access (to be housed in T Bay, Sudbury, Sault and transported to clubs for teams to use)
- Hold one Business of Curling Seminar in each regions (2 per year)
- Hire a consultant to conduct an organizational review of NOCA
- Purchase the Eye on the Ice program to ensure that ice at major events is exceptional

Development Committee Report
NOCA AGM
Sudbury, June 9, 2012

It was another busy and exceptionally successful year for the Development Committee of the NOCA.

1. Coach Training

Competition Coach – Coniston(6),SSM(6),Fort Frances(4)
Competition Coach Evaluations – 14
Club Coach – Longlac(3), Red Lake(5),Espanola(5)
Club Coach-Youth – Red Lake(1)
Coach Mentorship – Copper Cliff, Idylwylde, Elliot Lake, Amethyst camp, Thunder Bay (2)

2. Officials Training

Atikokan
Sioux Lookout
Kenora
SSM
Sudbury

3. Ice Technician Course

Sudbury – Amethyst Curling Camp
Level I -
Level II –

4. Business of Curling -

5. Youth Challenges

Thunder Bay – 4w:5m
Longlac – 3w
Soo Curlers – 4w:4m
Espanola – 7w:7m

6. Bantam Challenges

Copper Cliff – 6w:10m
Idylwylde – 4w:4m

7. Amethyst Curling Camp

Sudbury – July 3-8
96 athletes
NOCA – 34
PBL Bus – 23

8. HP Camps

Sudbury – 4 teams – 1 Wheelchair
Sudbury – Team Lilly Jr. Women
Thunder Bay – Team Dubinsky (Dominion) and Team Wark Jr. men
Elliot Lake – Bantam and OWG teams – 6 Teams
Thunder Bay – Bantam and OWG teams – 5 teams and 8 individuals

9. Rocks and Rings
Sudbury
Thunder Bay

10. AWAD – Athletes with Disabilities
- Visual Impaired Open House – Port Arthur Curling Club
- Wheelchair Open Houses
o Kenora, Sudbury, Thunder Bay

11. Pat “O” Reid Coach Award
- 8 nominations – 1 Award to NOCA

12. Quest 4 Gold Athlete Assistance program
Bantams 4 – ½ cards
Girls – 10 – 1 NOCA (Horton, Armstrong)
Boys – 3 – no NOCA (Shurtleff, Easter)
Older Juniors – 2 full cards
Girls – 7 – 2 NOCA (Homan)
Boys – 4 – 1 NOCA (Howard)
Juniors – 4 Full Cards
Girls – 12 – 3 NOCA (Kreviazuk, Lilly)
Boys – 13 – 0 NOCA (Lindsay, Bernier)
Wheelchair – 4 Full Cards
Women – 3 – 1 NOCA (Petrie, Mialt)
Men – 4 – 1 NOCA (Ficek, Rees)

13. Q4G – Coach Assistance Program
- None

14. Coach Mentorship Program
- NOCA (2) – Warkentin (Lang) - Guy (Pula)

15. Coaching Certification Requirements

Event	Requirement	Exemption
Bantam Regions	Club Coach Trained	none
Bantam Provincials	Competition Coach Certified	exemption **
Junior Regions	Competition Coach Trained	exemption **
Junior Provincials	Competition Coach Certified	exemption **
All Other Events	Competition Coach Certified	exemption **

** exemptions – coach must be in-training and must apply to the NOCA

Respectfully Submitted
Dick Henderson
Technical Coordinator

2012 Report of the NOCA Head Official

I feel that this past season has been very successful in acquiring and training people to act as Head Official at our Provincial Playdowns. At this time, we have at least 1 qualified official in each of our 8 regions.

Although I have had another hectic travel season this year, I feel we are at the point where only a minimum of travel will be necessary in the coming years. I know that I have expositied my budget in the last two seasons, but we have got to this point in three years, when our original estimate was a five year plan.

There were a number of officiating courses conducted this year. These were basically full agendas. Not the quick sessions that was done the previous two seasons, at provincials.

Karen Saarimaki conducted a Level 1 in Geraldton. Andres Reinbeck ran a Level 1 in Kenora. I ran a level1 in Sioux Lookout, and a level 2 in Sioux Lookout and Kenora. Hosting clubs need to be encouraged to host these courses when they are running a Playdown.

In early September, I will make head Official assignments for provincial playdowns, and any other playdowns, that the board feels, should have this level of officiating

In closeting, I would like to thank the board for the support you have shown me in previous years

Respectfully submitted

Bill Charlebois

NOCA Head Official

P/S please find attached a list of Head Officials.

NOCA Qualified Head Officials

Name & Level	Region	Name & Level	Region
Kim Beaudry (2) *	1	Jim Graham (3)	5
<i>Brian Mallon (2)*</i>	2	Bill McKetsy (4)	5
<i>Ron Del Pino (2)*</i>	2	Paul Ashley (4)	5
<i>Marline Delorenzi (2)*</i>	2	Deb Fortin (3)	5
Bill Charlebois (5)	2	Rob McIlvenna (4)	5
Karen Saarimaki (2)*	3	Claude Peloquin (4)	6
Helen Stewart (2)	4	Malcom MacDonald (2)	6
Ron Uhryn (5)	4		

Because of their service, the people with a "*" beside their names will become Level 3 Officials after I submitted them for approval by the CCA

Bylaws and Manual report

Last June a complete review and reorganization of the bylaws began during the face-to-face committee meetings in Thunder Bay. The process continued via Skype meetings and emails with the first draft presented to the Board in October for review and input. Final draft went to the Board in February with a vote to accept the revision at the March 2012 meeting. The final revision was emailed to all club delegates in May with references to the original bylaws. This is being presented for acceptance at this AGM. The bylaws have been reorganized, not changed. The new form should be easier to use by any member looking for information.

A new policy was developed on Provincial banners and subsequently posted on the NOCA website. The policy is:

1. The winning team in each event will be awarded a NOCA banner to be displayed at the sponsoring curling facility.
2. The names of the four team members and the coach will be printed on the banner.
3. If a fifth player is registered with a team before the provincial championship at the first level of competition, his or her name will be included on the banner.

Code of conduct, disciplinary procedures, and the appeals process were reviewed in January. One change was made to the disciplinary procedures. The change replaces the second reads:

"The head Umpire of the event will have the right to impose appropriate discipline for one event of game. Further action must involve a disciplinary committee."

The committee recommended that the appeals process be reviewed every second year rather than annually.

The organizational review that the Trillium grant allows will involve a complete review of the bylaws and manual.

Muriel Anderson
Chair
Bev Junnila
Roma Lundgren

CCA Report – 2012

My report of the 2011 curling congress was attached to the minutes of the NOCA September meeting. Since a year has passed there is little need to discuss it now as club delegates were made aware of anything significant.

Steve Chenier, Leslie Kerr, and I will be attending the 2012 National Curling Congress(NCC) in Ottawa, June 13 – 17. A report will be written to summarize the discussions and club delegates will be informed of important information.

Over the past year a Task Force has been working on changes to competition format. There are no decisions at this time. There will be a presentation at the NCC.

A constitution and bylaw review committee was created and it has been working diligently over the past year. Discussion and approval will take place at the NCC.

This is the year for rule changes. Most are minor.

The finances of the CCA are good with a surplus over \$2.3 million. The Curling Assistance Program (CAP) will continue. NOCA provided input into the application form that was used for the January submissions. Five NOCA clubs have received CAP funding since it was introduced in 2011. Only NOCA member clubs are able to apply, one of the many advantages of membership.

Submitted by
Muriel Anderson
Past president



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Ontario Curling Council
REPORT TO NOCA AGM
2011-2012

The Board of Directors of the Ontario Curling Council meets monthly via conference call. Again this year, there have been no major issues facing the council.

John McCrae (CAO) and Terri Collicott, with input from the Northern Ontario Curling Association and the Ontario Curling Association completed the applications for Ministry grants. The grants enable the associations to offer services and programs to clubs and curlers.

The Base Funding and Sport Priority Funding guidelines have been received and the Ministry will again utilize a multi-year Base Funding assessment approach. The current funding split between NOCA and OCA has been maintained at 35% and 65% respectively. The Ontario Curling Council will also be applying for an SPF project in the Enhanced Capacity category. Our project is to prepare a Strategic Plan and to meet the requirements of the Ministry Sport Recognition Policy and the new Not-for-Profit Corporations Act.

The Council ended the year with excess revenue, which will be retained as recommended last year by the Associations.

Nominations for the Pat "O" Reid award are down and once again, more promotion of this award is required in the coming year. Additionally, the Quest for Gold cards have been finalized and the athletes receiving a full card will be awarded \$5,300.00 and a half-card is \$2,650.00. Thank you to Janice Pula and Dick Henderson, who along with myself represented the NOCA during the criteria development and selection processes.

I would also like to echo the sentiments of the OCC's Chief Administrative Officer, John McCrae, in expressing my thanks to Leslie Kerr and the Northern Ontario Curling Association for their continued support during the past year. I would also like to thank my fellow board members representing the NOCA, Andrea Ronnebeck and Peter Hinz (Chair-Elect), for their continued assistance on Council.

Respectfully Submitted,

A handwritten signature in black ink on a light pink rectangular background. The signature reads "Ryan Lafraniere" in a cursive script.

Ryan Lafraniere
Director-North