

The Northern Ontario Curling Association is seeking applications for a Technical Coordinator.

Primary Responsibility:

Overall co-ordination and communications of curling development and coaching programs.

Reports to:

Executive Director (with liaison link to the Technical Committee Chair)

Responsibilities:

Participants/Athletes:

- Promote Participant and Athlete Development
 - Camps (High Performance, Talent ID etc.)
 - Programs (Skills Awards, Getting Started for Adults, other)

Instructors/Coaches:

- Technical courses:
 - Determine need and location for courses
 - Develop budget for courses
 - Assign LFs and equipment
- Coach Communication and Training:
 - Maintain database of NOCA coaches
 - Organize Coach Professional Development opportunities
 - Distribute coaching related information on an ongoing basis (ie. SIRC, NCCP, CAO, CC, CAC, CSIO, etc.)

Learning Facilitators:

- Ensure all LFs have current resource material
- Work with Executive Director to organize LF Training

Administration:

- Communicate regularly with Executive Director and Technical Committee Chair
- Assist with administration of The Locker for NOCA Coaches
- Work with Ontario Curling Council Manager of Programs and Operations to facilitate the High Performance Management Program in Northern Ontario
- Investigate funding opportunities and provide resource information for applications
- Participate on Quest for Gold program
- Monitor equipment location and status
- Maintain communication with other Member Association Technical Coordinators and coach organizations
- Provide monthly reports to ED and Technical Committee Chair for Board meetings
- Prepare a written report for AGM
- Other duties as may be assigned

Term of Employment:

- 9 month contract from September 1st to May 31st. (Start date is negotiable for 2015)
- Hours of work shall be two (2) 8 hour days per week or as required

Skills and Attributes:

- Minimum NCCP Fully certified Competition Coach
- Knowledge and experience with Long Term Athlete Development and Canadian Sport for Life
- Understanding of The Locker

For more information please contact:

Leslie Kerr, NOCA Executive Director

lesliekerr@curlnoc.ca

888-597-8730 (Atikokan office)

705-744-5678 (Mattawa office)

807-598-0051 (mobile)

Please send resume via email or fax to:

Leslie Kerr

lesliekerr@curlnoc.ca

1-888-622-8884 (fax)

Deadline for applications:

Friday August 7, 2015

5:00 pm ET